NHS Health Research Authority

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Glossary

Submit your Final Report

Please complete all visible fields to enable submission. If a question is not relevant to your study, please enter 'N/A'. Please complete this in one sitting as it is not possible to save partially completed information and return to it at a later point.

Once you have submitted the information, you will receive an email confirming that the Final Report has been received. The email will contain a copy of the information you have submitted, which you can save

You have notified the REC that your study has ended. The next step is to send a Final Report to the REC by completing and submitting this form.

This is a UK-wide Final Report for

should you wish to keep a copy for your records.

Details of Chief Investigator

Name of Chief Investigator –

Enter the full name i.e. Title, Forenames and Surname

Telephone Number of Chief Investigator –

Enter the Chief Investigator's work or professional telephone number. Personal contact details should not be provided.

Email address of Chief Investigator –

Enter the Chief Investigator's work or professional email address. Personal contact details should not be provided.

Chief Investigator ORCID ID –

all project-based research studies that have been reviewed by a REC within the UK Health Departments' Research Ethics Service.

The information contained in your Final Report helps the Research Ethics Service to monitor whether the research was conducted in accordance with the REC favourable opinion and applicable transparency requirements. For more information please see the 'Ending your project'

The ORCID ID is an identifier unique to a researcher throughout their research career. More information is available on https://orcid.org. Enter N/A if there is no ORCID ID.

Details of Study

Full Study Title –

Enter the full study title. This should be the same as the full title provided in the IRAS application form.

IRAS ID –

Please enter your REC reference if you do not have an IRAS ID.

section of the HRA website.

Please submit your Final Report within 12 months of the declaration of the end of study.

The lay summary of results provided in this form will be published alongside the research summary record on the Research Summaries section of the HRA website. The HRA may also publish aggregate data collected from the Final Reports on the HRA website, as part of their

Name of the Research Ethics Committee that issued a Favourable Opinion for the study

East Midlands

Sponsor Organisation Name –

Enter the sponsor organisation name in full - do not use acronyms.

Study start date –

This should be the date the study actually started in the UK as defined in the study protocol. It may be different to the proposed start date stated in your initial IRAS application.

Study end date –

As defined in the protocol. If not defined, in most cases, the definition of the end of study will be the date of the last visit of the last participant or the completion of any follow-up monitoring & data collection described in the protocol.

annual research transparency reporting. This will not contain any personally identifiable information. Further information is available in the HRA privacy notice.

Funder's reference number –

Enter the funder's reference number for each funding arrangement. If there are multiple reference numbers, please enter all reference numbers in the box.

Registration Details

Name of Registry –

Enter the name of the public register where the study is registered. For clinical trials, it is a condition of the REC favourable opinion for the study to be registered on a WHO or ICMJE registry. More info on HRA website. Enter "N/A" if not registered.

Study Registration Number/Identifier –

A study is provided with a unique registration number once it is registered on a publicly accessible register. Enter the registration number(s) here. If your study is not registered, enter "N/A".

Date of registration –

Enter the date, when the study was first registered on a publicly accessible register. If your study is not registered, enter "N/A".

Publication of Protocol

Is the study protocol publicly available? – In the interests of transparency, you are encourage to make your protocol publicly available.

- Yes
- No

Summary of Results

Lay summary of study results –

The summary should be succinct and written in Plain English, using language easily understood by members of the public. Any technical terms should be explained. All acronyms should be described in full.

Has the registry been updated to include summary results? – All results of individual research studies, whether positive, negative or inconclusive, should be shared publicly. For clinical trials, registry records should be kept updated as the study progresses. If your study is not on a registry, answer No.

- Yes
- No

Dissemination Plan

Did you follow your dissemination plan submitted in the IRAS application form (Q A51)? – Select 'Pending' if you are intending to follow the dissemination plan

outlined in your IRAS application (question A51) but this is still in progress.

- Yes
- No
- Pending

Informing Participants

Have participants been informed of the results of the study?

– You should disseminate the results of research to participants. This provides feedback to participants on the outcome of research towards which they have contributed. Any information provided needs to be accessible and easy to understand.

- Yes
- No
- Pending

Sharing of Data and Tissue

Have you enabled sharing of study data with others?

– You should enable the sharing of study data, with appropriate safeguards in place, to other

interested groups and communities. Sharing data maximises and respects the contribution of participants and enables and supports further research.

- Yes
- No

Have you enabled sharing of tissue samples and associated data with others? – You should enable the sharing of tissue samples, with appropriate safeguards in place, to other interested groups and communities. Sharing tissue maximises and respects the contribution of participants and enables and supports further research.

- Yes
- No

Submit

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Follow us

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We need your feedback! We are still testing the new HRA website to ensure it meets your needs.

Please complete our short feedback form.